



Sigma Gamma Rho Sorority, Incorporated
Artifact Consideration Form

Thank you for your interest in donating an artifact to Sigma Gamma Rho Sorority, Inc. With the support of generous donors, our Sisterhood will be able to acquire a vast collection of artifacts, which will be preserved so that future generations can learn about Sorority's rich history. In order to assist us with our review of your proposed donation, please fill out the form below with as much information as possible. Because of limited storage and display space, as well as financial resources, not all artifacts submitted for consideration can be accepted. Please note that the Sorority cannot accept or be responsible for any item left in the custody of International Corporate Headquarters personnel on the headquarters premises or mailed without a prior written agreement from the Sorority. In lieu of leaving or mailing your item for review, we encourage you to submit a photograph with this form. Thank you again for your consideration. Please remember that this form is merely an application, not a transfer of ownership. Please submit the completed form and any supporting materials to the mailing address or email address listed at the bottom of this page.

Prospective Donor Contact Information

Name: _____ Date Submitted: _____

Phone: _____ E-mail: _____ Mailing

Address: _____

Prospective Donation Description (please attach extra pages if necessary) Please describe the item with as much detail as possible (i.e. physical description, dimensions, condition, etc.)

Please describe the history and origins of the item (i.e. Where was it acquired? Where was it used? To what person/family/event does it relate?)

I have read and understand the above statements, and I do hereby declare that I am lawful owner of the above listed item and/or have legal authority to transfer ownership of the item to Sigma Gamma Rho Sorority, Inc.

Prospective Donor Signature: _____ Date: _____

For Internal Use Only

Received by _____ Date: _____

Approved for what purpose: _____ Date: _____

Communication sent to prospective donor by: _____ Date: _____